**Biography Template**

**Please complete for each member of your delivery team (Tutors, Assessors and Internal Quality Assurers)**

**and upload to the eligibility application, along with certificates as proof of qualifications** **achieved.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** |  | **Today’s date** |  |
| **Address** |  | | |
| **Area Code** |  | **Role in delivery of training programme**  (e.g. tutor, assessor, IQA) |  |
| **Email** |  |
| **Telephone** |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Title of qualification/programme** | **Date achieved** | **Name of institution** |
| **Education and qualifications** |  |  |  |
| **Industry vocational qualifications** |  |  |  |
| **Any other relevant training**  (including Continuing Professional Development programmes) |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Relevant professional experience** | **Date from** | **Date to** |
|  |  |  |